



PSYC 200-001

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- Office & Office Hours** - For spring 2025, each Thursday from 8:15 – 9:15 in Alumni Hall 1126, or by appointment (Zoom or in-person appointments are available if requested)
- Required Materials**
- Helms, J. L., & Rogers, D. T. (2015). *Majoring in Psychology: Achieving your educational and career goals*. West Sussex, United Kingdom: John Wiley & Sons.
 - Other assigned readings are posted on Blackboard.
 - It will help if you consistently bring a smartphone, tablet, or laptop to class. Many worksheet questions will require internet searches, although they can be answered in groups.
- Course Description** This course is designed to provide you with information and skills that will help you select and succeed in a career in psychology.
- Course Objectives** By successfully completing this course, you should be able to:
1. Better understand SIUE's career-boosting opportunities and psychology curriculum.
 2. Demonstrate increased knowledge about subfields of psychology.
 3. Understand how to find information about and otherwise prepare for graduate study.
 4. Understand how to find information about and otherwise prepare for job searching.
 5. Better understand your vocational interests and skills.
 6. More skillfully locate and use resources for career information and job searching.
- Expectations & Policies**
1. Attend class and ask questions to clarify your understanding.
 2. Carefully follow instructions posted on Blackboard.
 3. Check Blackboard and your SIUE email for course-related announcements and instructions.
 4. Show respect for your classmates during discussions. As college students I expect you to be open to a variety of viewpoints and opinions, including those with whom you disagree. To disagree politely with someone in the class, follow the professional advice at <https://www.speakconfidentenglish.com/disagree-in-english/>.
- ACCESS Instructions** Students needing accommodations because of a medical diagnosis or major life impairment will need to register with Accessible Campus Community & Equitable Student Support (ACCESS) and complete an intake process before accommodations will be given. Students who believe they have a diagnosis, but do not have documentation, should contact ACCESS for assistance and/or appropriate referral. The ACCESS office is located in the Student Success Center, Room 1203. You can also reach the office by emailing myaccess@siue.edu or by calling 618-650-3726. If you feel you would need additional help in the event of an emergency situation, please notify your instructor to be shown the evacuation route and discuss specific needs for assistance.
- Psychology Department Policy on Student Writing** As a student in this course, you will be expected to display university-level writing, which includes completing course assignments that meet the following basic writing criteria. Specifically, all written assignments completed for this course should include:
- clear transitions from sentence to sentence and idea to idea (e.g., paper is organized/flows well);

- verb tense consistency;
- clear and unambiguous sentences and ideas;
- writing that is free of typos, spelling errors, and major grammatical errors;
- properly formatted citations and references (if relevant).

This is by no means an exhaustive list of basic writing skills, but will give you an idea of what we are looking for in our papers. If you feel you need help with your writing, you are encouraged to seek assistance from the writing center on campus (<https://www.siu.edu/lss/writing/index.shtml>) or utilize one of the many online resources they have identified to help students (<https://www.siu.edu/lss/writing/resources.shtml>). If your graded written assignments fail to meet the basic writing requirements listed above (and any others found to be appropriate by your instructor), the instructor will stop the grading process and return the paper to you (see below for the specific policy for this class).

In this class, the penalty for unacceptable writing is a zero on the submitted paper, with just one opportunity to start over with an entirely new paper (for full-credit) that is due within five days of the professor's notification that you received a zero on the paper.

**Psychology
Department
Policy on
Plagiarism**

Plagiarism includes presenting someone else's words without quotation marks (even if you cite the source), presenting someone else's ideas without citing that source, or presenting one's own previous work as though it were new. When paraphrasing from another source or your own work, at the very least, the student should change the wording, sentence syntax, and order of ideas presented in the paper. Additionally, you should not submit a paper, or parts of a paper, written to fulfill the requirements of one class for the requirements in another class without prior approval of the current instructor and appropriate citation. Ideally, the student will integrate ideas from multiple sources while providing critical commentary on the topic in a way that clearly identifies whether words and ideas are those of the student or are from another source. Plagiarism is one type of academic misconduct described in SIUE's Student Academic Code (<http://www.siu.edu/policies/3c2.shtml>). University policy states that "Normally a student who plagiarizes shall receive a grade of F in the course in which the act occurs. The offense shall also be reported to the Provost." (<http://www.siu.edu/policies/1i6.shtml>). The University policy discusses additional academic sanctions including suspension and expulsion from the University.

**Psychology
Department
Policy on
Incomplete
Grades and
Withdrawal**

All withdrawals must be completed by the end of the 13th week of classes during fall and spring, and by a similarly late date (i.e., before 82% of class meetings have occurred) in any summer term. Grades that apply to students who initiate a withdrawal and grades that apply when a student fails to officially withdraw within established deadlines are determined by university policy (see <http://www.siu.edu/policies/1j1.shtml>).

The granting of a grade of I (Incomplete) is not automatic. It is available only in cases when a student has completed most of the work required for a class but is prevented by a medical or similar emergency from completing a small portion of the coursework before the deadline for grade submission. An I must be approved by the instructor with appropriate documentation provided by the student. If an instructor agrees to give a student an I, the instructor will fill out a Memorandum of Incomplete Grade to be kept with the student's records. If the work is not completed by the time specified on the Memorandum, the student's grade will be changed from I to F.

Course Grades

Graded Work in This Class (Total points = 340, not 360*)

- WK 1 Worksheet 10 points

- WK 2 Worksheet 10 points
- WK 3 Worksheet 10 points
- WK 4 Worksheet 10 points
- Exam #1 (WK 5): **60** points (each exam question is worth 2 points)
- WK 6 (Clinical, Counseling, Neuro) Quiz: 10 Points
- WK 7 Worksheet 10 points
- WK 8 Worksheet 10 points
- WK 9 Worksheet 10 points
- Exam #2 (WK 10): **60** points (each exam question is worth 2 points)
- WK 11 (Academic Careers) Quiz: 10 Points
- WK 12 Worksheet 10 points
- WK 12 (Proofreading/Editing) Quiz: 10 Points
- WK 13 Worksheet 10 points
- WK 14 Worksheet 10 points
- Term Paper: **40** points
- WK 15 Worksheet 10 points
- Exam #3 (WK 16): **60** points (this is the final exam; each question is worth 2 points)

Assignments will be described in greater detail on Blackboard before they are due.

*The two lowest worksheet grades will be dropped at the end of the semester so that you don't need to stress about missing one or two worksheets. (In very rare cases, dropping the two lowest worksheet grades can slightly lower a student's final grade. But don't worry: In such cases, I use the higher final grade.) Worksheets cannot be made up.

The penalty for submitting the paper after the deadline is a 25% grade reduction for each solar day it is late. For example, turning in a paper 11 minutes after the deadline will result in a 25% grade reduction; turning it in 27 hours after the deadline will result in a 50% grade reduction.

The letter-grade thresholds will be at the X0.00% mark in this course, as usual. For example, to receive an "A" your percentage must be 90.00% or higher. To receive an F, your percentage must be below 60.00%.

Tentative Class Schedule in a Google Doc on Blackboard

- Carefully read what's posted on Blackboard so you don't miss any learning material.
- Each week's learning assignments, announcements, deadlines, etc., are listed by date in a Google Doc available through Blackboard:
https://docs.google.com/document/d/1UFcByJqTv2cZ0jr4ggbKBTZNKQFwdoqsG_OaY7taX0Y/edit?usp=sharing
 - Please go through Blackboard on your way to this Google doc, because there are many reasons schedules, deadlines, etc. may need to change, and announcements get posted to Blackboard first