

Appendix

Teamwork Evaluation Form

Name: _____

Course: _____

Please think about the way in which your team has worked together. This is *not* an evaluation of individuals (a peer evaluation), but rather an evaluation to determine how well your team has been functioning as a whole. To rate your team, think about your overall experience and the general nature of the team's dynamics and performance. Please give accurate and truthful responses. Your responses are not related to the grade in the class and will be used only to help you improve the efficiency and effectiveness of your group.

TEAM CHARACTERISTIC		RATING OF TEAM CHARACTERISTIC			
		Strongly Disagree (1)	Somewhat Disagree (2)	Somewhat Agree (3)	Strongly Agree (4)
Team Cohesion	Members were supportive of each other.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Members treated each other with respect.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Members collaborated with each other. Members worked together to solve problems, make decisions, and produce results.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Members showed a professional attitude to their work with the team.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Members were supportive of the team leader. <i>(If your team did not have a leader, please leave this rating blank.)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication	Members communicated well with each other.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Members used communication processes to make sure that all relevant issues were brought before the team.				
	Members listened well to each other by withholding judgments until all members had spoken.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Goal Orientation	Team members knew what was required of them.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Team members all worked toward a common purpose.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planning and Task Coordination	Team was well organized.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Team managed meetings well.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Team effectively distributed work among members.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accountability	Members took responsibility for tasks.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Members met deadlines.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	Team had a leader.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conflict Resolution	Team overcame conflict and interpersonal problems in order to accomplish goals and objectives.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>(If your team did not have any conflict, please leave this rating blank.)</i>				

Source: Scale and some measures are adapted from Senior and Swailes (2007) and Stevens and Campion (1994).