

UNIVERSITY STAFF SENATE EXECUTIVE BOARD MEETING
Board Room, Morris University Center
August 17, 2023 – 9:00am
Approved Minutes

The regular meeting of the University Staff Senate Executive Board (SSEB) was called to order at 8:59 am on Thursday, August 17, 2023, by President Kelly Jo Hendricks.

Present: Kelly Jo Hendricks, Keith Becherer, Angie White, Cindy Cobetto, Denyse Anderson, Andrey Ayers, Sara Colvin, Steven Green, Michael Tadlock-Jackson (ex officio)

Absent: Doug James

Guests: none

APPROVAL OF MINUTES:

The minutes for the June 15, 2023, meeting was approved as written.

REPORTS AND UPDATES:

President Kelly Jo Hendricks – It's been a busy week already. Lots of moving parts with Move-In; convocation is tomorrow, and I will sit in to represent Staff Senate. It will be a formal ceremony like pre-COVID, but not as formal as Commencement. After, they will do a parade and take their annual picture on the Quad. Thank you for quick feedback on various topics. Gracious for your opinions as we do the best for our constituents. There is an interim EOA director named Mary Zabriskie.

Past President Keith Becherer – Talked last time to the civil service system. Cindy Neitzel, Assistant Director and HR Compliance Officer for the State Universities Civil Service System, is confirmed for next Wednesday. Had conversations with Carl Chambers on how to keep people informed. SUAA representative from SURS is going to do a presentation on September 21. Understanding your SURS benefits tier 1 & tier 2. Will take place at noon via Zoom. We are trending down in enrollment.

President Elect Doug James – sent Kelly Jo an update on ad hoc committees. For those who didn't submit, he has slotted people in as needed. Still have appointments to make. At this point, you can send information to your constituents encouraging them to join committees and Staff Senate.

Secretary – working on padfolio order. Should have it sometime in September.

Treasurer – will run year end reports and bring them for next meeting.

Denyse – will send email templates to other constituency reps. We will get an updated Staff listing in September.

There were no other reports.

SEARCH UPDATES

School of Business Dean search – now that faculty is back on campus, we hope to hear more information. In a state of flux with committee, as many members want to be released.

Chief of Police search – candidates are expected on campus in July. Carl Chamber is the Chair of the search.

VCSA search – conducting Zoom interviews.

Samantha Ray new Admissions Director. She came from Ball State University.

Patrick Sears is the new Registrar.

ACTION ITEMS:

None.

UNFINISHED BUSINESS:

Fall Scholarship is reset; will publish fall scholarship this week. Just need a cutoff date.

283 Letter and Feedback – thank you for the quick turnaround. It’s an initiative from the Strategic Plan. Messaging went out this past week, and Student Government was the only constituent group to sign off.

Open senate positions – we have several. CSOR has 3; CSNP has 1; Alton has 1.

NEW BUSINESS:

SSEB brainstormed over questions to ask Carl Chamber for next month’s Staff Senate meeting: electronic timesheets, exit interviews, job satisfaction, four-day work weeks, and remote work.

HR bringing back staff wellness fair. We are working on a Staff Senate brag sheet to distribute at our table.

ANNOUNCEMENTS:

First day of classes – August 21

Labor Day – September 4

FUTURE AGENDA ITEMS:

Need to have a discussion regarding what we will officially do in terms of a resolution or an open letter. Michael will send SSEB examples of past resolutions and open letters Staff Senate has written.

PUBLIC COMMENT:

There was no public comment.

ADJOURNMENT:

The meeting adjourned at 10:17 am.

Submitted by Michael Tadlock-Jackson, University Governance